

To: Interested Vendors
Date: March 3, 2023
RE: Furniture (FF&E) RFQ

Gaston County Schools is interested in obtaining a Request for Qualification (RFQ) from interested vendors for the work described herein. There needs to be six (6) copies of the RFQ with a maximum of 25 pages which addresses the following information:

- Max. of 25 one-sided pages, or 13 pages front and back
- Contact information of proposed personnel
- The ability of a firm to provide storage of product
- Indication of how Gaston County Schools can see and use the product (purchase of the product, lease of the product, short-term display, etc.)
- Ability to provide design services. Include details about what design deliverables Gaston County Schools can expect to receive for our projects and anticipated turnaround times.
- Pictures, descriptions, and/or specifications of proposed product(s); alternatively, this may include a list of proposed manufacturers
- References
 - Minimum of three (3) from a school district located in NC or SC
 - Maximum of five (5) references
- List of recently installed public, K-12 school projects
 - Provide school name, location, and brief (30 words or less) description of installation scope.
 - Provide a minimum of 5 projects.
- List of recently installed projects that may be other than public, K-12 school projects.
 - Provide project name, location, and brief (30 words or less) description of installation scope.
 - Provide a maximum of 5 projects.
- Indication of any HUB certifications

The Furniture Committee will be selecting dealers and/or manufacturers for the following areas:

- Classrooms
 - Middle School
 - Administrative office areas
 - Lobby
 - Offices
 - Workrooms
 - Cafetorium
 - Media Centers

RFQ deadline for submittal 12:00 pm on March 31, 2023

Firms notified of selection for interview by TBD

Interviews with selected firms TBD

The deadline for the submittal of the RFQ is 12:00 pm on Friday, March 31, 2023. Deliver RFQ to Gaston County Schools 941 Osceola Street, Gastonia, North Carolina 28053 attention Paul Nault. Questions can be submitted to phnault@gaston.k12.nc.us.

Project Information: Q & A

- When do you need the RFQ back?
 - 3/31/2023
- Do you have a CAD file you can share?
 - Yes, available upon request.
- Total number of students in the school?
 - 850 students / 1,200 core
- Building size?
 - 165,821 sq. ft.
- Classrooms
 - How many students per classroom?
 - DPI standards.
 - 6th grade classrooms on first level & 7th & 8th grade classrooms on second level
 - Do you prefer desks or tables? Does the furniture and space criteria potentially change by grade level?
 - Traditionally
 - Desk and chair
 - Casters on tables/desks?
 - Casters one side.
 - Do you want any marker boards or soft seating in classrooms?
 - No soft seating in classrooms.
 - Marker boards mounted
 - What kind of storage?
 - All classrooms have built-in casework. Additional storage will be evaluated on a need base.
 - Flags or trashcans needed?
 - Provide flag for each classroom, flag holders provided on teaching wall.
 - Provide trash can for each classroom.
 - Media Center
 - How many students in here at one time?
 - Plan on 2 classes in there at one time.
 - Book count?
 - Looking at a school of 850 students...the book count is TBD or TBD items per student.
 - Quote a circulation desk?
 - Provided by General Contractor.
 - Book shelves?

- Concealed caster double faced wood shelving with back panels.
 - Single faced wood shelving.
 - Office
 - Standard office Set-up.
 - Conference
 - Standard Set-up.
 - Workroom
 - Standard Set-up.
- Dinning
 - What is the seating capacity needed?
 - 3 seating for up to 425 students.
- Other rooms/areas
 - Music:
 - Provide chairs and music stands.
 - Chorus:
 - Provide chairs
 - Risers
 - Art:
 - Drying Racks
 - Guidance:
 - Standard office Set-up.
 - SRO:
 - Standard office Set-up.
 - Teacher work room
 - Tables and chairs
- Any furniture in the corridors?
 - Yes
- Will this school be 1:1 with technology?
 - If 1:1 – do, we need charging carts for classrooms?
 - No
- Are you looking for any kind of graphics package?
 - Yes, school colors and logo package available upon request.
- Do we need to be on a purchasing contract/cooperative?
 - Yes, purchasing contract.
- Any outdoor furniture?
 - Trashcans
 - Bike racks
 - Benches
 - Picnic tables